

MILITARY OFFICERS ASSOCIATION OF AMERICA - ALAMO CHAPTER

P.O. Box 340497, Ft Sam Houston, TX 78234

MINUTES OF BOARD MEETING – Thursday, 15 August 2024

The Meeting was called to order by Board Chair Jarvis Baker at 10am via Zoom. A quorum was present (min 50%) and acting throughout the meeting.

Attendees:

Chapter Board: Col Jarvis Baker, COL Kim Biever, COL Eric Kreitz, Col Frank Rohrbough, Lt Col Ed Marvin, MAJ Mike Pollog.

Staff: Col Brad Barnhart, Col David Patrick, COL Aimee Schumacher, Col Lisa Skopal, Lt Col Kathie Estrada, Lt Col Kitty Meyers, MAJ Jim Cunningham.

Foundation Board: COL Brad Freeman

Board Absent: LTC Bill Goforth, Maj Josh Welch.

Invocation given & pledge led by Jim Cunningham.

1. Welcome/Overview

Jarvis welcomed and thanked everyone for their time and support of the chapter.

2. Officer Reports

a) President

Kitty Meyers reported MOAA national awarded the chapter the Harris Communications award for both the chapter newsletter, *The Lariat*, and the Chapter website. The feedback from MOAA also included tips and suggestions which will be implemented.

The chapter webmaster, Bill Hudson, has expressed a desire to retire and along with the search for a new webmaster, hopefully a volunteer, we may need to include the costs of a webmaster and a server host in next year's budget. Much of the current website code has been created by Bill, so a redesign using more commonly used coding may be required and he is willing to assist with that transition.

Kitty, Aimee and Jim participated in the MOAA leadership zoom meeting. MOAA has again been named as the top lobbyist in Washington, and has been for the past 17 years. On the call, Joe Lynch reiterated chapters must make sure they are non-partisan, and that there was a common concern for the health and effectiveness of the chapters, some of doing well and some are in peril. In response to Jarvis question on how MOAA measured the effectiveness Kitty advised whether the chapters were stable &/or growing, member participation, succession plan in place. The Alamo chapter has Brian Afflerbaugh on board to replace David as VP Programs, Aimee Schumacher is shadowing Kitty as President elect. Involvement in the community is also important and the chapter illustrates this with good attendance at events (84 have signed up for next week's luncheon); community support - Aimee is currently helping Soldiers Angels food drive at a United Methodist Church, scholarships for J&ROTC cadets, representation at the SA Chamber of Commerce, Texas Veterans Commission, Texas Coalition of Veteran Organizations, a Golf tournament benefitting the Educational Foundation and the USO; and legislative involvement by encouraging members to participate in the Quorum and having members, and thereby representation, in each congressional district – a work in progress for chapter.

b) Secretary

David Patrick - The minutes from 22 May approved and will be filed as a matter of record.

c) Treasurer

Brad Barnhart - The MACEF income had a big boost in July from solicitation letters and are less than \$1900 short of their goal.

Working on separating the MACEF and Operating expenses.

Operations: Income for 7 months into the fiscal year is looking good with Advertising and Corporate Partnership revenue way ahead of the budget.

No major concerns on expenses even though they are on the high side due to the preparation of the MACEF/Ops solicitation letters, and the golf solicitation letters and their mailing costs.

Additionally, the chapter bought a replacement router/hotspot.

Educational Foundation

INCOME	2023		2024										FY24 YTD	FY24 Budget	Variance
	November	December	January	February	March	April	May	June	July	August	September	October			
Donations (Transfers from Operations)	920.00	1,095.00	660.00	745.00	1,160.00	315.00	650.00	390.00	725.00				6,660.00	\$ 4,500.00	2,160.00
Donations (Checks)	1,561.00	1,290.00	125.00	575.00	165.00	600.00	250.00	300.00	5,705.00				10,571.00	\$ 2,000.00	8,571.00
Donations (Online)	350.00	775.00	650.00	100.00	24.00	25.00		526.00	1,842.45				4,292.45	\$ 700.00	3,592.45
Dividend	27.54	48.79	44.71	49.92	39.82	8.70	54.34	52.65	60.42				386.89		386.89
MajGen Dave Garza JROTC Donation				10,000.00									10,000.00	\$ 10,000.00	-
Foundation Fundraising													-	\$ 20,000.00	(20,000.00)
Golf Tourney Proceeds Scholarships	5,389.96												5,389.96	\$ 5,000.00	389.96
Golf Tourney Proceeds for USO WFSC	6,829.96												6,829.96		6,829.96
Chapter Operations donation from GT	3,054.98												3,054.98		3,054.98
													-		-
TOTAL INCOME	18,133.44	3,208.79	1,479.71	11,469.92	1,388.82	948.70	954.34	1,268.65	8,332.87	-	-	-	47,185.24	42,200.00	4,985.24
OUTFLOWS															
Expenses															
Office Supplies / Postage			392.20					886.21					1,278.41	\$ 500.00	778.41
Awards Luncheon						1,115.10							1,115.10	\$ 2,500.00	(1,384.90)
PayPal Fee	11.10	5.32	16.88		1.18			16.18	51.40				102.06	\$ 20.00	82.06
Square Fee		28.04	3.65	3.65	5.40	1.03			8.90				50.67	\$ 20.00	30.67
													-		-
Outreach													-		-
USO WFSC			6,830.00										6,830.00	\$ -	6,830.00
													-		-
Leadership Development Initiatives													-		-
ROTC Leadership Development					1,000	2,000							3,000.00	\$ 4,000.00	(1,000.00)
													-		-
JROTC Scholarships													-		-
Gen Herring * "Let's Go" Cadet Kilic					1,000								1,000.00	\$ 1,000.00	-
Col McCarthy * "Let's Go" Cadet Birkner						1,000							1,000.00	\$ 1,000.00	-
Susie Tolman * "Let's Go" Cadet Garcia					1,000								1,000.00	\$ 1,000.00	-
MajGen Dave & Carrie Garza "Let's Go"					5,000	2,000	1,000	1,000					9,000.00	\$ 9,000.00	-
													-		-
Chapter Scholarship Program													-		-
Col Torrey Minnie Piper Clearing House					1,000								1,000.00	\$ 1,000.00	-
Chapter Dep * (Jim & Cheryl Cunningham)							1,000						1,000.00	\$ 1,000.00	-
													-		-
ROTC Scholarship Program													-		-
ROTC AF * (Ed & Ruby Marin) Cadet Vallor							1,000						1,000.00	\$ 1,000.00	-
ROTC Scholarships					13,000	4,000	1,000						18,000.00	\$ 18,000.00	-
													-		-
Endowment Distribution													-	\$ 2,160.00	(2,160.00)
													-		-
TOTAL OUTFLOWS	11.10	33.36	7,242.73	3.65	22,006.58	10,116.13	4,000.00	1,902.39	60.30	0.00	0.00	0.00	45,376.24	42,200.00	3,176.24

Operations

Inflows

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	YTD	2024 Budget	Variance
Membership Dues															
MOAA National	585.00												\$585.00	\$ -	\$585.00
Austin Chapter													\$0.00	\$ -	\$0.00
New Surv Sp	25.00												\$25.00	\$ -	\$25.00
New Retired	25.00	75.00	50.00	100.00		75.00							\$325.00	\$ 500	-\$175.00
New Active Duty			25.00										\$25.00	\$ 100	-\$75.00
New Former			25.00										\$25.00	\$ -	\$25.00
New FOC													\$0.00	\$ 50	-\$50.00
Renewal Surv Sp	50.00	275.00	150.00	25.00		75.00							\$575.00	\$ 750	-\$175.00
Renewal Retired	950.00	1,200.00	575.00	670.00	450.00	675.00	775.00						\$5,295.00	\$ 9,000	-\$3,705.00
Renewal Active Duty	100.00	25.00			75.00		50.00						\$250.00	\$ 100	\$150.00
Renewal Former				25.00		75.00	25.00						\$125.00	\$ 100	\$25.00
Renewal FOC	50.00	25.00											\$75.00	\$ 75	\$0.00
Total	\$ 1,785.00	\$ 1,600.00	\$ 825.00	\$ 820.00	\$ 525.00	\$ 900.00	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$7,305.00	\$ 10,675	-\$3,370.00
Non-Dues Revenue															
Golf Tournament													\$0.00	\$ 5,000	-\$5,000.00
Travel Awards			41.94										\$41.94		\$41.94
Merchandise (Coins/Shirts)	112.00	46.00	30.00		100.00	60.00							\$348.00	\$ 500	-\$152.00
Advertising Lariat	275.00	275.00		3,245.00	4,070.00								\$8,140.00	\$ 5,000	\$3,140.00
Corporate Partnership	\$ 100.00	\$ 700.00	\$ 500.00	\$ 600.00	\$ 1,100.00								\$2,900.00	\$ 2,000	\$900.00
Donations to Chapter	760.00	1,455.00	520.00	805.00	275.00	792.00	2,740.00						\$7,347.00	\$ 13,845	-\$6,498.00
Donations to MACEF	740.00	1,160.00	315.00	755.00	390.00	725.00	2,180.00						\$6,265.00	\$ 7,000	-\$735.00
Social Events	1,434.00	1,372.00	912.00	2,415.10	1,377.00	576.00	816.00						\$8,902.10	\$ 12,500	-\$3,597.90
Total	\$ 3,421.00	\$ 5,008.00	\$ 2,593.94	\$ 7,720.10	\$ 7,312.00	\$ 2,153.00	\$ 5,736.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$33,944.04	\$ 45,845	-\$11,900.96
													-		-
TOTAL INCOME	\$5,206.00	\$6,608.00	\$3,418.94	\$8,540.10	\$7,837.00	\$3,053.00	\$6,586.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,249.04	\$6,520	-\$15,270.96

Outflows

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2024 Budget	Variance
Bank Charge													-	\$ -	-
Copier Mntn Agreement				691.00									691.00	\$ 691	-
PayPal Service Fee	95.98	81.26	84.13	127.33	152.40	93.88	128.81						763.79	\$ 1,000	236.21
Square Service Fee	28.72	77.52	20.39	35.19	28.18	35.38	45.89						271.27	\$ 700	428.73
D&O Insurance													-	\$ 685	653.00
Dues & Subscription	243.05	1,063.80			766.57								2,073.42	\$ 1,369	(703.93)
Contractor Incentive													-	\$ -	-
Independent Contr	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66	2,001.66						14,011.62	\$ 24,020	10,008.38
Liability Insurance		487.00											487.00	\$ 487	-
Marketing													-	\$ -	-
Merchandise (Coins/Shirts)						498.21							498.21	\$ -	(498.21)
Office	973.83	526.54	312.38	72.33	113.96	592.97	990.27						3,582.28	\$ 3,668	85.23
Postage & Delivery	358.70				682.35		682.35						1,723.40	\$ 3,000	1,276.60
Social Events	2,036.00	1,108.80	2,116.00	1,012.00	220.00	1,280.00	841.20						8,614.00	\$ 12,500	3,886.00
Special Activities													-	\$ -	-
Telephone	115.59	115.59	115.59	115.48	124.40	115.48	217.48						919.61	\$ 1,400	480.39
Trans to MACEF	660.00	745.00	1,160.00	315.00	650.00	390.00	725.00						4,645.00	\$ 7,000	2,355.00
Volunteer Recognition													-	\$ -	-
TOTAL Outflow	\$ 6,513.53	\$ 6,207.17	\$ 5,810.15	\$ 4,369.99	\$ 4,739.52	\$ 5,007.58	\$ 5,632.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,280.60	\$ 56,520	-\$18,239.40
Surplus/(Deficit)	-\$1,307.53	\$400.83	-\$2,391.21	\$4,170.11	\$3,097.48	-\$1,954.58	\$953.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,968.44	\$0.00	\$2,968.44

Cash Balances:

MACEF	Jan	Feb	March	April	May	Jun	Jul
RBFCU							
Savings	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Money Market	\$ 28,742.59	\$ 39,757.22	\$ 6,121.64	\$ 5,953.87	\$ 5,977.28	\$ 7,202.58	\$ 13,430.19
Checking	\$ 172.02	\$ 168.38	\$ 13,336.20	\$ 5,336.54	\$ 2,222.88	\$ 145.51	\$ 145.52
Certificates	\$ 10,839.84	\$ 10,874.46	\$ 10,917.35	\$ 10,960.33	\$ 11,004.92	\$ 11,048.25	\$ 11,093.20
Total	\$ 39,764.45	\$ 50,810.06	\$ 30,385.19	\$ 22,260.74	\$ 19,215.08	\$ 18,406.34	\$ 24,678.91
Chapter Operations							
Broadway	\$ 13,062.13	\$ 13,462.96	\$ 11,071.75	\$ 15,241.86	\$ 19,514.34	\$ 14,890.23	\$ 18,686.57
RBFCU CD #1-3	\$ 17,738.73	\$ 17,792.25	\$ 17,849.64	\$ 17,906.72	\$ 17,976.92	\$ 18,045.12	\$ 18,115.86
RBFCU CD #4	\$ 15,102.53	\$ 15,160.01	\$ 15,221.68	\$ 15,281.61	\$ 15,343.78	\$ 15,404.19	\$ 15,466.86
Total	\$ 30,800.86	\$ 31,255.21	\$ 28,921.39	\$ 33,148.58	\$ 37,491.26	\$ 48,339.54	\$ 52,269.29

Golf:

	May	June	July	Aug	Sept	Oct	Nov	Dec	2024 YTD	2024 Budget	Variance	2023 Actual
Income:												
Sponsorship									-	30,000.00	30,000.00	17,575.00
Donation		-	25.00						25.00	1,500.00	1,475.00	1,958.00
Entry Donation Warrior \$125	125.00	1,000.00	1,375.00						2,500.00	1,875.00	(625.00)	2,880.00
Entry Fee Player \$125	750.00	250.00	1,125.00						2,125.00	13,000.00	10,875.00	7,040.00
Super Tickets @ \$50	300.00	100.00	300.00						700.00	5,000.00	4,300.00	2,750.00
Silent Auction									-	2,000.00	2,000.00	1,365.00
Total	\$1,175.00	\$ 1,350.00	\$ 2,825.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$5,350.00	\$53,375.00	\$48,025.00	\$33,568.00
Expenses:												
Green Fees incuding lunch & dinner 120 @ \$67									-	8,040.00	8,040.00	5,200.00
Club Extras: Drink Tix 240 @ \$3.00									-	720.00	720.00	588.24
Lunch & Dinner included									-	-	-	0
Beverage Cart 2 @ \$100									-	200.00	200.00	3,358.46
Banquet Room Deposit									-	-	-	250.00
Player Prizes (16 x \$100, 4 x \$50) (24)									-	3,000.00	3,000.00	1,280.00
Discount (20%)?									-	-	-	-
Banner/Signage									-	150.00	150.00	149.00
Cling for Beverage Carts									-	30.00	30.00	12.00
Hole Signage etc (20 @ \$25)									-	500.00	500.00	168.00
Hole in One Ins									-	276.00	276.00	276.00
Goodie Bag Items 150 @ \$25.50		\$ 3,825.00							3,825.00	3,825.00	-	4,416.00
Goodie Bag Items 36 dz Balls @18.50									-	760.00	-	-
Super Tickets 100 @ 8.50									-	850.00	850.00	850.00
Shipping		195.25							195.25	300.00	104.75	295.40
Photographer									-	250.00	250.00	250.00
Staff Tip									-	200.00	200.00	200.00
Golf Pro Consultant									-	1,000.00	1,000.00	1,000.00
Total	\$ -	\$ 4,020.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,020.25	\$ 20,101.00	\$ 13,870.75	\$ 18,293.10
Net:									\$ 1,329.75	\$33,274.00	\$31,944.25	\$15,274.90

Frank Rohbough as tournament co-chair advised planning was going well and players and sponsors were starting to trickle in. Need more players and auction items to supplement the existing ones. The budget was increased this year regarding player and sponsorship revenues with the view that the change in venue and a lower price would encourage more support.

The 4 year comparison was reviewed – and deemed satisfactory as a year to date synopsis.

4 Year Comparison

July YTD	2021	2022	2023	2024
MACEF				
Inflows				
Donations	\$5,619	\$10,705	\$14,751	\$31,523
Other	\$65	\$52	\$297	\$387
Golf	\$0	\$0	\$0	\$0
TOTAL INFLOWS	\$5,684	\$10,757	\$15,048	\$47,185
Outflows				
Admin	\$227	\$2,652	\$2,303	\$2,545
Wounded Warrior	\$0	\$0	\$9,635	\$6,830
Scholarships \$\$	\$19,000	\$27,000	\$31,000	\$33,000
Scholarships #	19	27	32	33
TOTAL Outflows	\$19,246	\$29,679	\$45,937	\$38,414
Operations Inflows				
Dues	\$12,775	\$8,460	\$7,655	\$7,305
Non-Dues				
Advertising	\$3,470	\$7,715	\$7,595	\$11,040
Donations	\$4,334	\$6,032	\$9,239	\$7,347
Golf	\$0	\$0	\$0	\$0
TOTAL Non-Dues	\$15,011	\$17,586	\$20,792	\$25,042
TOTAL INFLOWS	\$27,786	\$26,046	\$28,150	\$32,347
Operations Outflows				
Contractor	\$11,104	\$12,740	\$13,346	\$14,011
Office	\$892	\$2,074	\$2,703	\$3,582
Postage Office	\$1,002	\$712	\$1,589	\$1,723
TOTAL OUTFLOWS	\$17,018	\$25,514	\$25,829	\$29,666
Increase/(Decrease)	\$6,344	\$1,430	\$2,382	\$2,968
Golf				
Inflows				
Sponsorship	\$5,075	\$0	\$0	\$0
Donations	\$300	\$1,150	\$0	\$2,525
Total Inflows	\$8,835	\$2,810	\$0	\$5,350
Total Outflows	\$0	\$3,919	\$0	\$4,020
Reserves				
Outreach/Education	\$23,190	\$25,949	\$21,489	\$24,679
Operations	\$40,572	\$38,059	\$41,676	\$52,269

d) Programs

David Patrick – thanked all those who have signed up for next week’s luncheon. Reviewed the 2025 program, with Jan and February locked in and the rest of the year speaker ideas were collected from prior research and staff input.

e) Strategic Plan

Priority 1: Kathie Estrada – has a calendar with community and recruitment events to include the JB SA Townhall on 24th, attending newcomer orientations every two weeks, a Hero's Festival in Mission Park, and Retiree Appreciation Days at Randolph and BAMC in October and November.

Still working on building a committee, and encourages all to take and share photos of events attended for the newsletter and Facebook page.

Priority 2: Lisa Skopal – continually reviewing marketing material and website information. So far unable to build a committee but staying in close contact with exec staff.

Happy with the budget at its current level despite being well ahead of it, some may not renew but continuing to search for more signers.

Priority 3: Jim Cunningham – Has 3 members on his committee. The interim charges for next year's legislative session have been submitted but likely will see no action until after the election. Continuing to encourage members to participate in MOAA's Quorum program to notify legislators, particularly with regard to the Richard Star Act and it being added to the 2025 NDAA which would affect over seven thousand veterans in Texas (their combat disability pay would no longer be offset by their retirement pay).

Priority 4: Kitty Meyers - Continuing inform the membership of open positions with newsletter announcements, positions are featured at luncheons. Aimee and Kitty are working closely to get Aimee up to speed and ready to take over the Presidency at the end of December 2025. Brian Afflerbaugh and David Patrick will swap positions beginning January with Brian as the lead and David as back up. Also looking for an additional admin to assist Trish as she reduces her hours. Also need a social media volunteer, and a replacement for Pete Hunt, scholarship chair, who will soon be moving away from San Antonio.

f) MACEF Update

Brad Freeman advised the MACEF Board is alive and well and working on bringing in money and evaluating their solicitation efforts. Year to date 135 members have donated funds to the chapter which is only about 15%. Need to get a majority of members to donate which will in turn impress non members to contribute. Likewise, the Board must donate in order to encourage members to donate.

Has some ideas for increasing golf participation and will speak with Frank offline. Suggest David coordinate with Ft Sam Houston Public Affairs Offices to extend an invitation for the Jan 2025 presentation by the Civilian Aide to the Secretary of the Army.

3. Old Business

- a) Austin Satellite Chapter Update:** Kitty reported MOAA is not considering a satellite but a fully fledged chapter under the leadership of Paul Hendrix. He however has obligations until the end of the year so everything is on hold until January.

4. New Business

- a) Approval of MACEF Board members:** Jarvis advised the chapter board had reviewed and officially recommends all the new MACEF Board members – Gary Sadlon, Addy Addington, Mike MacNaughton and Rob Snodgrass.

- b) By Law Revisions**

Jarvis thanked Eric and David for their due diligence on this project designed to amend the by laws to reflect the direction of the chapter.

Eric explained it was decided at the previous meeting to look at bylaws to see if they adequately addressed the concerns of the Board. David's knowledge and expertise of non profits was extremely valuable. The amendments produced have already been reviewed and approved by the chapter staff, and in summary include updating terminology, cleaning up the language, and changing the order of some of the articles.

Proposed Revisions to Alamo Chapter Bylaws 2024

Background: At the May 22 2024 Chapter Board meeting the Chair asked that the Bylaws be reviewed to ensure that they adequately address the term limits of Board members as well as the desired number of members on the Board. This revision also administratively "cleans-up" some minor grammatical elements of the current Bylaws.

Eric Krietz, Board member and David Patrick, Staff member, volunteered to draft the proposed revisions. This paper summarizes the changes; and the attachments cover the revised sequence of the Bylaw Articles and a red/blue line version of the revised Bylaws. .

- Sequence of the Articles: The Articles were re-arranged to make the Bylaws better sequenced while positioning the Board of Directors Article more prominently upfront.
- Article I – Organization:
 - Para C: Update the official name of the Chapter Foundation to the "Military Officers Association of America (MOAA) Alamo Chapter Educational Foundation (MACEF).
 - Para F, G & H: Use the term "Chapter" as the name of the organization as noted in para A. Article I.
- Article II – Membership:
 - Para B, sub-para 4: includes "Friends of the Chapter" as a class of membership; changes line B. from three to four classes;
 - Para E: changes name of organization to "Chapter" as addressed in para A, Article I;
 - Para H: deletes "Friends of the Chapter" reference as it was moved to Para B. as an official class of membership.
- Article III – Board of Directors: Officers & Directors:
 - Para A, 2: changes Vice-Chairman to Vice-Chair;
 - Para B, 1: adds reference that Friends of the Chapter are not eligible to serve on the Board as voting members or hold office;
 - Para E: outlines the purpose of the board, the number of meetings annually and what constitutes a quorum;
 - Para E, 1: establishes the number of Board members as 5;
 - Para E, 9: addresses term limits of directors;
 - Para E, 10: clarifies who may run for Board membership.

Submitted by:

Eric Krietz
Board Member

David Patrick
Staff Member

Motion to approve the proposed revisions was made by Mike Pollog, seconded by Kim Biever and unanimously approved.

Regarding the implementation of the new term limits, a discussion was held regarding the grandfathering of the current long term board members (Ed Marvin, Frank Rohrbough and Bill Goforth). David will contact the members and any policy change will be discussed at the next Board meeting.

Meeting adjourned at 11:09pm Next meeting 14 Nov, 2024 at 10am.



Secretary - David Patrick

The Military Officers Association of America – Alamo Chapter is not a part of the department of defense or any of its components and it has no governmental status.